Putnam Special Services District

District Authority Meeting Minutes

Monday, September 14, 2026

The meeting was called to order at 6:00 PM by Chair Anne St. Onge. Meeting was held at Putnam. Municipal Complex.

The meeting began with The Pledge of Allegiance.

Roll Call:
Present: Chair Anne St. Onge, Vice Chair Joseph Carvalho, Member Ross Johnson, Member Normand Perron, and Member Brian Maynard.

Approval of Meeting Minutes:

Motion made by Vice Chair Joseph Carvalho to approve the August 10,2026 Monthly Meeting Minutes. Second by Member Brian Maynard. UV

Public Participation:

Gloria Marion, 27 Cloran Street, inquired about the item "Open Discussion regarding Flock with Police Chief" and suggested that this item allow for public comment after discussion takes place. Member Ross Johnson made the motion to move item 9.b. ahead of Public Participation. Vice Chair Joseph Carvalho seconded, UV.

Vice Chair Joseph Carvalho opened the discussion regarding the Town's use of Flock cameras and invited Chief Ferace to provide an overview of the system currently in use. Chief Ferace explained how the cameras are utilized and presented relevant statistics, along with an example of a Flock report, to demonstrate to the SSD members and the public the type of information available when investigating a case.

Chief Ferace explained that Flock reports are associated with specific case numbers, and each investigation is documented within the Flock system. He further noted that outside law enforcement agencies seeking access to Flock information must provide a valid case number.

Chief Ferace stated that he considers the Flock cameras to be a valuable tool for enhancing public safety and assisting with crime-solving efforts in the Town.

Vice Chair Joseph Carvalho inquired about the two other types of cameras used in public areas. Chief Ferace explained that these are real-time cameras used to investigate vandalism and other criminal activity. Chair Anne St. Onge asked how long the video footage is retained, and Chief Ferace stated that it is retained for 30 days.

Member Brian Maynard asked Chief Ferace whether he viewed the Flock cameras as a personnel multiplier. Chief Ferace responded that he did.

Chair Anne St. Onge asked what circumstances prompt a search of the Flock database. Chief Ferace explained that there must be a legitimate investigative reason supported by a case number.

He further stated that neighboring police departments must provide a case number, the reason for the request, and the requesting officer's name before accessing the information.

Chief Ferace expressed disappointment at the possibility that members of the public might believe the Putnam Police Department would misuse the information. He noted that the department is entrusted with firearms, personal property, and professional responsibilities. Several members of the Board reassured Chief Ferace that the discussion was not based on concerns that the Putnam Police Department was misusing information, but rather reflected broader concerns regarding surveillance, data sharing, and the access that outside agencies may have to Flock information.

Vice Chair Carvalho expressed his greater concern about the potential for increasingly intrusive surveillance to become more prevalent in Putnam.

Chief Ferace provided an overview of recently enacted Public Act 26-14, which establishes additional requirements and safeguards governing the use and access of certain law enforcement surveillance data and takes effect October 1, 2026. Chief Ferace explained that the Putnam Police Department has chosen to implement these requirements ahead of the effective date as an effort to promote transparency and maintain public trust.

Captain Lussier described additional safeguards, including random audits of system activity. He also explained that Flock has implemented an auditing tool that can immediately suspend an officer's account if misuse of information is detected.

Chair Anne St. Onge opened public participation.

Gloria Marion, 27 Cloran Street, expressed her support for the Putnam Police Department while raising concerns about Flock's use of collected data. She emphasized the need for stronger and ongoing accountability measures to ensure appropriate use and oversight of the information.

Elizabeth Beman, 21 Wicker Street, agreed with Gloria Marion's comment.

Tim St. Jean, 195½ Pomfret Street, expressed concerns regarding increased traffic on Sabin Street resulting from the current traffic detour. He stated that walking in the area has become increasingly dangerous and suggested increased police presence and speed enforcement to help improve traffic safety and control the situation.

Vicki Baker, 195½ Pomfret Street, also expressed her concerns with vehicles not allowing the 3-foot minimum for walkers and speed situation.

Gloria Marion, 27 Cloran Street, inquired about the Flock Transparency Portal being available to the public. Chief Ferace explained that the portal can be found on the Police Department's website on the home page. Gloria asked if it could also be found on the SSD website. Members agreed to add it.

Petitions & Communications:
Motion was made by Member Normand Perron to approve the Revenue Collector's request for tax refunds totaling $2,684.06. Second by Vice Chair Carvalho. UV

Mary Pruenca
Reference: 2024 03 52564 $30.54

Bryan & Lorele Kennett
Reference: 2025 01 1754 & 2024 01 1750 $1,602.87

Floyd Thompson
Reference: 2023 03 57643 $38.17

Brandon E Marcelonis
Reference: 2025 03 54746 $17.23

Hillary Gregory
Reference: 2025 01 1374 $808.07

CCAP Auto Lease Ltd
Reference: 2025 03 51339 $187.18

Member Norm Perron made the motion to approve the request from James Callaghan, Putnam Parks and Recreation Director for highway use permit for the 25th Annual Northeast Connecticut Holiday Dazzle Light parade on November 29th and rain date of December 6, 2026. Member Ross Johnson seconded the motion, UV.

Reports of Departments:

Fire Chief gave the Fire Department report. Report is provided as attachment.

Police Chief Chris Ferace gave Police Department report. Report is provided as attachment.

Unfinished Business:

There was continued discussion regarding the roof replacement/repair at PSSD facility. The quotes and all corresponding documents were provided to the SSD Board members to make a final decision. Member Ross Johnson made a motion to award Premier Roofing with the work. Vice Chair Joseph Carvalho seconded, UV.

Paul Worgaftic, of Certified Financial Services, presented a 457b plan to district members. District Clerk will be summarizing the three plans presented and provide to board for final decision ahead of October's meeting.

There was continued discussion regarding the establishment of a Building Committee for the police station. The purpose of the committee will be to oversee and guide the planning and development of the police station project.

Vice Chair Joseph Carvalho made a motion to appoint Member Norm Perron as Chair of the new committee, with Chair Anne St. Onge and Member Brian Maynard serving as members. Member Brian Maynard seconded the motion. Motion carried unanimously.

The committee will determine a date for its first meeting, which will be held in the Putnam Fire Department meeting room.

New Business:

Chief Bob Campbell presented an amendment to the department bylaws regarding Junior and Cadet Members, specifically to ensure appropriate insurance coverage for these members. Chair Anne St. Onge signed the amended bylaw.

Vice Chair, Joseph Carvalho offered closing comments regarding the need for further discussion surrounding the use of Flock cameras. He noted that two community members who serve on Town boards have showed to the meeting to express concerns, along with additional discussion on social media, and suggested holding a public meeting to provide an opportunity for broader community discussion.

Member Brian Maynard stated that social media comments should not dictate the Board's decisions and expressed a preference for having concerned residents attend upcoming SSD meetings to voice their concerns directly. He suggested that more effective outreach regarding upcoming meetings would be a better approach to encourage public participation. The Board agreed.

Member Brian Maynard made the motion to adjourn the meeting at 8:24 PM. Second by Vice Chair Joseph Carvalho. UV

Respectfully Submitted,

Stefanie Bellavance
District Clerk

Putnam Fire Department

Chief
C78 Bob Campbell, Jr
Ass't Chief's
C178 Rick DiVincenzo
C278 Kerry Farrell
C378 Scott Lefebvre

Town of Putnam Special Services District
189 Church St.
Putnam, CT 06260

September 14 2026

To: Putnam Special Services District Authority
Subject : Fire report for August 2020
From : Bob Campbell Fire Chief

We had one member resign due to a medical issue as of September 1 2026

All flow tests on the Scott air packs are complete ,we had issues with the billing as we were charged almost $4000.00 more for repairs by MES without prior approval. I called the manager of MES to discuss the issue but he wont take my call and he had the Tech call instead. I notified MES that they will no longer be doing our Air packs or our SCBA bottle fill stations. I contacted a few other companies and have signed a year contract with Fire Tech fire service.

I sent in the yearly grant through the Ct. Forestry department , which is a 50/50 grant up to $4000.00 dropped from $5000.00 from previous years. I put in for 50 foot lengths of our 1 ¾" attack hose replacement.

Assistant Chief Scott Lefebvre and I took a Incident Safety Officer course in which we both passed and will be receiving our Board certified certificates.

The department responded to 22 calls for service in August 2026 with a total of 74 man hours

Respectfully

Bob Campbell

Bob Campbell Fire Chief

PUTNAM FIRE DEPARTMENT

INCIDENT DATA SHEET — MONTH/ YEAR — Aug-26 — TOTAL/ YEARLY

CALL NO.	INCIDENT NO.	DATE	DAY	50	63	54	CLR	TOTAL MH	NO MEN	LOCATION	DESCRIPTION
166	260145	8/2/26	SUN	8:25	8:30	8:43	8:43	18	8	237 Providence St.	Gas Investigation
167	260146	8/3/26	MON	0:49	0:58	1:10	1:10	21	6	49 Van De Nort St.	Lift Assist
168	260147	8/3/26	MON	5:20	5:27	5:33	5:33	13	6	92 Battey St.	Smoke Detector
169	260148	8/3/26	MON	18:07	18:17	18:34	18:34	17	11	106 Grove St.	Smoke Detector
170	260149	8/7/26	FRI	7:21	7:30	7:30	7:30	9	6	29 Plainfield Rd	M/A Canceled
171	260150	8/7/26	FRI	11:11	11:17	11:28	11:28	17	4	65 Ballou St.	Lift Assist
	260151	8/7/26	FRI	15:01	15:06	15:19	15:19	18	10	391 Pomfret St.	Car Fire
173	260152	8/7/26	FRI	17:00	17:02	17:02	17:02	2	12	487 Woodstock Ave.	MVA Canceled
174	260153	8/7/26	FRI	17:37	17:42	17:52	17:52	15	10	65 Ballou St.	Lift Assist
175	260154	8/7/26	FRI	23:05	23:17	0:15	0:15	2H10	14	175 Main St.	Ceiling Collapse
176	260155	8/8/26	SAT	13:34	13:43	14:18	14:18	46	11	29 Addison St.	Smoke Investigation
177		8/8/26	SAT	9:00			11:00	2H	4	4 Kennedy Dr. WPCA	Training
	260156	8/8/26	SAT	19:20	19:26	19:27	19:27	7	8	119 School St.	Gas Investigation
179	260157	8/9/26	SUN	5:28	5:37	5:47	5:47	19	7	Main St.	Car leaking Oil
180	260158	8/9/26	SUN	18:23	18:32	18:46	18:46	23	11	202 Pomfret St.	False Alarm
181	260159	8/10/26	MON	18:20	18:33	18:33	18:33	13	10	96 Laconia St.	Lift Assist Canceled
182	260160	8/12/26	WED	14:08	14:18	14:21	14:21	13	3	65 Ballou St.	Lift Assist
183		8/13/26	THU	10:00			13:00	3H	3	Putnam Elementary	Fire Prevention
184	260161	8/13/26	THU	12:57	13:02	13:10	13:10	13	6	Putnam Middle	LZ set up/Canceled
185		8/15/26	SAT	9:00			11:00	2H	8	Station 78	Dept. Meeting
186	260162	8/17/26	MON	10:08	10:26	12:55	12:55	2H47	10	470 Riverside Dr.	M/A Structure Fire
187	260163	8/17/26	MON	17:12	17:21	17:29	17:29	17	9	Sabin St	Smoke Investigation
188	260164	8/19/26	WED	16:39	16:43	16:44	16:44	7	8	171 Woodstock Ave.	Electrical Issue
189	260165	8/23/26	SUN	9:44	9:47	10:50	10:50	6	7	Massicote St.	Tree Wires
190	260166	8/25/26	TUES	16:09	16:20	16:32	16:32	23	5	207 Sabin St. #19	Smoke Detector

MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN HRS
STRUCTURE		
VEHICLE	2	3.9
RESCUE		
MUTUAL AID	6	7.22
UNINTENTIONAL		
INVESTAGATIONS	11	22.15
FALSE	1	4.21
MISC.	4	36.46

REMARKS

22 Calls for service

2 Training and community outreach

TOTAL MAN HOURS: 73.94

PUTNAM FIRE DEPARTMENT

INCIDENT DATA SHEET				MONTH/ YEAR					TOTAL/MONTH		TOTAL/ YEARLY
CALL NO.	INCIDENT NO.	DATE	DAY	50	63	54	CLR	TOTAL MH	NO MEN	LOCATION	DESCRIPTION
190	260167	8/27/26	FRI	17:25	17:41	18:10	18:10	45	5	65 Ballou St.	Lift assist

MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN HRS	REMARKS
STRUCTURE			
VEHICLE			
RESCUE			
MUTUAL AID			
UNINTENTIONAL			
INVESTAGATIONS			
FALSE			
MISC.			

PUTNAM POLICE DEPARTMENT
MONTHLY REPORT TO
THE PUTNAM SPECIAL SERVICES DISTRICT AUTHORITY
September 14, 2026

During the month of **August of 2026**, the Putnam Emergency Dispatch Center handled **855** calls for service for Police & Fire.

Officers initiated **82** investigations with **47** criminal offenses reported. A total of **17** arrests were affected, including **4** by Warrant, and **13** on site.

A breakdown of the offense type is below:

Robbery	0
Kidnapping-Abduction/Restraint	0/2
Sexual Assaults/Offenses	0
Threatening/Intimidation/Harassment	3
Assault / Aggravated Assault	4 / 0
Arson	0
Burglary	0
Larceny/ Theft/ False pretenses	4
MV Theft	1
Counterfeiting/ Forgery	0
Impersonation/ Identity Theft	0
Bad Checks	0
Credit Card Crimes	0
Criminal Mischief	4
Narcotics	2
Weapons	0
Pornography/Obscene Material	0
Disorderly Conduct	6
DUI	6
Trespass	2
All other Offenses (Crim & MV)	13
Total	**47**

Officers responded to **12** incidents of Domestic Violence, **17** Motor Vehicle Accidents which included private lots, **11** Alarm activations and **9** incidents involving a Mental Health Crisis.

Monthly Revenue Report:

$9,541.60 in revenue was received, of that $7,930.00 was for “outside work” payments and the remaining balance of $1,521.60 was generated from Fingerprints ($775), Records ($76.60), Parking Tickets ($250), Pistol Permits ($210), Vendor Permits ($200) and Other ($10). Refer to the attached report.

Notables:

Mutual Aid:

On August 10, 2029, for The Main Street Car Cruise, Putnam received six (6) Mutual Aid Officers from our regional partner departments, 1- Norwich Police, 1-Montville Police, 1- Ledyard Police, 1- Willimantic Police, 1- Groton Long Point Police, and 1-Waterford Police

LPR Damage:

August 23, 2026, shortly after 8:26 pm the Flock ALPR on Woodstock Avenue was struck by a vehicle. Although initially reported as an evading motor vehicle accident, based on some evidence at the scene, we are treating the incident as an intentional act and opened a criminal investigation.

Route 44/Pomfret Street Detour and Traffic Support:

The Route 44/Pomfret Street retaining wall project began on July 27, 2026, with a road closure and detour. As the project progressed, several traffic-related concerns developed, including issues with the detour route and associated signage. The State of Connecticut Department of Transportation and the onsite contractor were extremely responsive to the department's recommendations and worked collaboratively to address these concerns as they arose.

Traffic detail staffing was adjusted in response to changing conditions:

- During the first week, two officers were assigned to traffic details for 13 hours per day.
- Because detour-related issues continued, two officers remained assigned for a second week.
- One officer continued to provide traffic support through the end of the month, concluding on August 31.

Respectfully submitted,

Christopher D. Ferace

Chief of Police