

## **Putnam Special Services District**

### **District Authority Meeting**

**Monday, May 11, 2026**

The meeting was called to order at 6:00 PM by Chair Anne St. Onge. Meeting was held at Putnam Municipal Complex.

The meeting began with The Pledge of Allegiance.

#### **Roll Call:**

Present: Chair Anne St. Onge, Vice Chair Joseph Carvalho, Member Normand Perron, Member Ross Johnson, Member Steven Gagnon.

#### **Approval of Meeting Minutes:**

Motion made by Member Ross Johnson to approve the Public Hearing Minutes held April 13, 2026. Second by Member Normand Perron. UV

Motion made by Member Ross Johnson to approve the Regular Meeting Minutes held on April 13, 2026. Second by Vice Chair Joseph Carvalho. UV

Motion made by Member Ross Johnson to approve the Annual Meeting Minutes held on May 5, 2026. Second by Member Normand Perron. UV

**Public Participation:** None

#### **Petitions & Communications:**

Motion was made by Member Normand Perron to approve the Revenue Collector's request for tax refunds totaling \$1,694.68. Second by Member Ross Johnson. UV

Borner Smith Aleman Herzog & Cerrone LLC

Reference: 2024 01 0000528 \$ 751.52

Clifford J Renshaw

Reference: 2024 01 2031 \$ 943.16

#### **Reports of Departments:**

Fire Chief Bob Campbell gave the fire department report. Report is provided as attachment.

Police Chief Chris Ferace gave Police Department report. Report is provided as attachment. Member Ross Johnson expressed his gratitude and commended the Police Department's work relating to the recent Pride event. Vice Chair Joseph Carvalho questioned the purchase of the two new police vehicles on order to ensure they fell within the allowable FY 2026-2027 approved budget. Chief Ferace confirmed that the purchase fell within the approved budget.

#### **Unfinished Business:**

The District Clerk reviewed email implementation options for Board members, including costs, device impacts, operational restrictions, and communication compliance requirements. Recommendations included maintaining the District Clerk as the central communication point,

limiting text messaging to administrative reminders, and amending the District's Resolution of Rules to establish email and cell phone protocols. Vice Chair Joseph Carvalho acknowledged the District Clerk's suggestions, noting that he didn't think this was something that needed to be addressed ASAP, yet further discussed at future meetings. Vice Chair Joseph Carvalho made the motion to table further discussion until the January 2027 Monthly Meeting. Second by Steven Gagnon. UV.

There was continued discussion regarding the SAM Beneficial Account Program. Board members expressed their concern about the 20-year commitment, unknown calculation of the one-time payout and the unknown overall value to the district. Vice Chair Joseph Carvalho made the motion to abstain from participation with the SAM Beneficial Account Program at this time. Second by Member Steven Johnson. UV

**New Business:**

There was discussion about the possible roof replacement project at the Fire and Police facility at 189 Church Street. Member Steven Gagnon raised questions about the need for and raised questions on how extensive the current leaks are. It was decided that a closer examination of the roof should happen before next monthly meeting. Member Steven Johnson made the motion to table the conversation until the next monthly meeting on June 8<sup>th</sup>. Second by Vice Chair Joseph Carvalho. UV

**Executive Session:**

Vice Chair Joseph Carvalho made the motion to enter executive session at 7:05 PM to discuss Employee Benefits & Contracts, and Personnel Items involving the Police Dept and District Authority Member. Second by Normand Perron. UV

Motion made to exit executive session at 8:21 PM by Member Ross Johnson and second by Vice Chair Joseph Carvalho. UV.

Upon exiting the executive session, a motion made to accept the letter of resignation of Board Member Steven Gagnon effective May 11, 2026, by Member Normand Perron. UV

Motion was made to hold a special meeting on Monday, June 1, 2026, at 6 PM at the fire department meeting room to discuss and act on filling the board vacancy by Member Ross Johnson. Second by Normand Perron. UV

Vice Chair Joseph Carvalho made the motion to adjourn the meeting at 8:26 PM. Second by Normand Perron. UV

Respectfully Submitted,

Stefanie Bellavance  
District Clerk

# Putnam Fire Department

Town of Putnam Special Services District  
189 Church St.  
Putnam, CT 06260



Chief  
C78 Bob Campbell, Jr  
Ass't Chiefs  
C178 Rick DiVincenzo  
C278 Kerry Farrell  
C378 Scott Lefebvre

May 11 2026

To: Special Services District Authority  
Subject: Fire Report for April 2026  
From: Bob Campbell Fire Chief

We have received the third check from Win Waste for \$5000.00 donation towards the Tanker truck.

All Truck preventative maintenance and federal inspections have been completed with only a few repairs.

On April 16<sup>th</sup> the department responded to a structure fire on Sunnyside Avenue. When I arrived the front of the house was fully involved and going into the first floor . We had a great knock down even though tying the feed line from the hydrant to the truck for water supply, the supply hose broke but we connected another line. Every one did a great job and a big thank you to all our mutual aid departments.

We had 9 members attend a department training and 6 members attend a training wit East Putnam and Putnam EMS.

The department responded to 19 calls of service with a total of 175 man hours.

Respectfully

A handwritten signature in black ink that reads "Bob Campbell".

Bob Campbell Fire Chief

# PUTNAM FIRE DEPARTMENT

INCIDENT DATA SHEET				MONTH/ YEAR 4/2026				TOTAL/MONTH			TOTAL/ YEARLY
CALL NO.	INCIDENT NO.	DATE	DAY	50	63	54	CLR	TOTAL MH	NO MEN	LOCATION	DESCRIPTION
62	260055	4/3/26	FRI	7:31	7:40	7:45	7:45	13	5	Grove/Killingly Ave	MVA
63	260056	4/3/26	FRI	23:50	0:02	0:14	0:14	24	4	79 Woodstock Ave	False Alarm
64	260057	4/4/26	SAT	1:38	1:43	1:45	1:45	7	2	106 Walnut St	Lift Assist (canc.)
65	260058	4/4/26	SAT	18:46	18:53	19:00	19:00	14	4	391 Pomfret St	Flase Alarm
66	260059	4/4/26	SAT	19:22	19:25	20:06	20:06	44	5	215 School St	MVA
67	260060	4/5/26	SUN	14:22	14:30	14:47	14:47	25	5	207 Sabin St #83	False Alarm
68	260061	4/5/26	SUN	18:42	18:50	18:55	18:55	13	11	218 Woodstock Ave	False Alarm
69	260062	4/6/26	MON	20:35	20:44	20:52	20:52	17	8	55 Gilman St (PSA)	False Alarm
70	260063	4/12/26	SUN	18:21	18:35	23:38	23:38	5H 16	16	Sunnyside Ave	Structure Fire
71		4/14/26	TUES	18:00			20:00	2H	3	Station 79	Training
72	260064	4/14/26	TUES	10:07	10:15	10:20	10:20	13	6	18 Ballou St	False Alarm
73	260065	4/15/26	WED	14:30	14:48	15:40	15:40	1H 10	8	2 River Rd	Wires Down
74	260066	4/16/26	THUR	17:46	17:52	19:50	19:50	2H 54	14	13 Westside Dr. Thomp	MA/Structure Fire
75	260067	4/17/26	FRI	1:24	1:34	1:42	1:42	18	3	72 Church St (PSA)	False Alarm
76	260068	4/20/26	MON	16:28	16:30	16:36	16:36	8	6	218 Woodstock Ave	False Alarm
77	260069	4/22/26	WED	13:03	13:10	13:19	13:19	16	4	72 Church St (PSA)	False Alarm
78	260070	4/22/26	WED	16:43	16:48	17:50	17:50	1H 7	7	12 Ballou St	Gas Investigation
79	260071	4/24/26	FRI	7:47	8:00	8:08	8:08	23	3	24 Arthur St	C/O Alarm
80	260072	4/24/26	FRI	16:41	22:45	17:01	17:01	20	7	9 Grove St	MVA
81	260073	4/24/26	FRI	6:11			6:20	9	6	4 Normandie Park	M/A (Canc.)
82	260074	4/25/26	SAT	9:00			11:00	2H	9	Station 78	Training
83	260075	4/26/26	SUN	18:08	18:12	18:30	18:30	22	8	310 Putnam Rd	MA/MVA
84	260076	4/28/26	TUES	22:46	22:57	22:59	22:59	13	5	182 Grove St	Lift Assist

## MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN HR	REMARKS
STRUCTURE	1	84.27	70 <b>Total Calls:19</b> 62,66,80 <b>Total Trainings:2</b> <b>Total Man Hours: 175.31</b> 64,74,81,83,84 73,78,79 63,65,67,68,69,72,77 71,82
VEHICLE	3	7.07	
RESCUE			
MUTUAL AID	5	30.07	
UNINTENTIONAL			
INVESTAGATIONS	3	18.29	
FALSE	7	11.61	
MISC.	2	24	

**PUTNAM POLICE DEPARTMENT**  
**MONTHLY REPORT TO**  
**THE PUTNAM SPECIAL SERVICES DISTRICT AUTHORITY**  
*May 11, 2026*

During the month of **April 2026**, the Putnam Emergency Dispatch Center handled **869** calls for service for Police & Fire.

Officers initiated **65** investigations with **47** criminal offenses reported. A total of **20** arrests were affected, including **8** by Warrant, **11** on site, and **1** Juvenile Arrests.

A breakdown of the offense type is below:

Robbery	0
Kidnapping/ Abduction-Restraint	1
Sexual Assaults/Offenses	0
Threatening/Intimidation/Harassment	2
Assault / Aggravated Assault	2 / 1
Arson	0
Burglary	0
Larceny/ Theft/ False pretenses	8
MV Theft	1
Counterfeiting/ Forgery	0
Impersonation/ Identity Theft	1
Bad Checks	0
Credit Card Crimes	0
Criminal Mischief	3
Narcotics	2
Weapons	1
Pornography/Obscene Material	0
Disorderly Conduct	7
DUI	5
Trespass	1
All other Offenses (Crim & MV)	12
<b>Total</b>	<b>47</b>

Officers responded to **8** incidents of Domestic Violence, **15** Motor Vehicle Accidents which included private lots, **11** Alarm activations and **10** incidents involving a Mental Health Crisis.

**Monthly Revenue Report:**

\$3399.50 in revenue was received, of that \$564. was for “outside work” payments and the remaining balance of \$2,835.50 was generated from Fingerprints (\$750), Records (\$195.50), Parking Tickets (\$410), Vendor Permits (\$200), Pistol Permits (\$280), and Community Beat

Sponsorship (\$1000). An additional \$650 was taken in for donations to the Crime Prevention Fund. Refer to the attached report.

**Notables:**

**School Threat Incidents in April.** On April 20 and April 27, 2026, respectively, just prior to the school day beginning, the Putnam School System received online bomb threats through access to Putnam School System internet. The first message was a bomb threat, sent through a compromised Putnam High School Student's email account. The second message also a bomb threat posted to a High School Class's online Bulletin Board. Working in coordination with Putnam School System IT personnel, we determined that the threats were not credible. In both cases, no Putnam students were involved, schools remained in session, and the threat did not originate locally. All indications were that the threats like the previous ones came from outside of the country. Since the last threat, the Putnam Public School IT services have increased cyber security measures to defend against this internet type threat. All the investigations are being reviewed in connection with a series of similar school-related threats recently reported in the region. PD investigators were in contact with our state, and federal law enforcement partners during these investigations.

**Purchase Notification:** As per the Putnam Special Service District Purchasing Requirements amended by the Resolution signed in February of 2021, I am making formal notification to the SSD Board that I have ordered two (2) Dodge Durango Pursuit Model SUV, from the Gates Auto Group under the State Contract (#24PSX0110) price of \$41,479 each for delivery after July 1, 2026.

Respectfully submitted,

Christopher D. Ferace  
Chief of Police