

Putnam Special Services District

District Authority Meeting

February 9, 2026

Meeting Called to Order at 6:00 PM by A/C Anne St. Onge. Meeting was held at Putnam Municipal Complex.

Meeting opened with Pledge of Allegiance

Roll Call:

Present: A/C Anne St. Onge, A/VC Joseph Carvalho, AM Steven Gagnon, AM Ross Johnson.

Absent: AM Normand Perron

Approval of Minutes:

Motion made by A/VC Joseph Carvalho, Second AM Ross Johnson to approve minutes of the Special District Authority Meeting held on January 8, 2026 with the requested change to correct spelling of A/VC Joseph Carvalho. UV

Public Participation: None

Petitions & Communications:

Revenue Collector's Request for Tax Refunds totaling \$11.21.

Lori A Fournier, Reference: 2024 03 52664 \$11.21

Motion to approve refund by AM Steven Gagnon, Second A/VC Joseph Carvalho. UV

Reports of Departments:

Police Chief Chris Ferace gave Police Department report. Report is provided as attachment.

Chief Ferace provided process for determining and communicating process for parking bans during inclement weather to board. AM Ross Johnson asked if there were options for notifying public directly to cell/home lines. Chief Ferace connecting with Emergency Management to explore options.

Fire Chief Bob Campbell gave the fire department report. Report is provided as attachment.

Unfinished Business:

Discussion of Retirement Plan Options (Pension/401k) for Two SSD Employees. The members discussed the benefits of tabling the matter until the April meeting in order to have a clearer understanding of the 2026–2027 budget prior to making a decision. Motion was made by AM Steven Gagnon to discuss this matter at the April 13, 2026 regular meeting. Second A/VC Joseph Carvalho. UV

New Business:

Adoption of Rules for the Special Services District Authority, Including Method for Calling Special Meetings.

There was no discussion. Motion was made by A/VC Joseph Carvalho to accept the rules as presented, Second AM Ross Johnson. UV

Approval of Road Closure for O'Putnam Event on Sunday, March 8, 2026. Motion was made by AM Steven Gagnon to approve the road closure, Second AM Ross Johnson. UV

Approval of Special Meeting Dates for March Budget Development. District Clerk gave a brief explanation of what these meetings would entail and proposed dates to members based on past practice. Motion was made by A/VC Joseph Carvalho to approve the suggested dates, Second AM Steven Gagnon. UV

Consideration of Quarterly Reports to the Putnam Board of Selectmen. The Authority discussed the consideration of providing quarterly reports to the Putnam Board of Selectmen. It was noted that much of the information proposed for inclusion is already maintained within Town Hall departments. The District Clerk submits monthly meeting minutes to the Town Clerk. The Town Finance Director oversees the STIF investment account in an administrative capacity. Tax refund requests are submitted to the District Clerk by the Town Tax Collector and are reflected in the monthly meeting minutes.

Members raised questions regarding the necessity of providing the monthly STIF account statements to the Board of Selectmen, noting that the account is overseen by the Town Finance Director and that the statements contain sensitive financial information which could potentially jeopardize the security of the account if broadly distributed.

Motion was made by A/VC Joseph Carvalho to have District Clerk work with A/C Anne St. Onge to email Board of Selectman to inquire about need to provide STIF statement and explore options to better incorporate Police and Fire Chief reports so that BOS will have access to all information in house. Second AM Steven Gagnon. AM Ross Johnson abstained. Motion passed.

Executive Sessions:

Personnel Item with Chief Ferace. Motion made by AM Ross Johnson to enter executive session at 6:51 PM to invite Chief Ferace and District Clerk. Second A/VC Joseph Carvalho. UV. Motion made by AM Steven Gagnon to end executive session at 6:59PM. Second AM Ross Johnson. UV

Personnel Item with Chief Campbell. Motion made by A/VC Joseph Carvalho to enter executive session at 7:02PM to invite District Clerk and other fire department personnel. Second AM Steven Gagnon. UV. Motion made by AM Ross Johnson to end executive session at 7:48 PM. A/VC Joseph Carvalho. UV

Adjournment:

Motion made by AM Ross Johnson to adjourn meeting at 7:49 PM. Second A/VC Joseph Carvalho. UV

Respectfully Submitted,

Stefanie Bellavance
District Clerk

PUTNAM POLICE DEPARTMENT
MONTHLY REPORT TO
THE PUTNAM SPECIAL SERVICES DISTRICT AUTHORITY
February 9, 2026

During the month of **January 2026**, the Putnam Emergency Dispatch Center handled **973** calls for service for Police & Fire.

Officers initiated **69** investigations with **46** criminal offenses reported. A total of **28** arrests were affected, including **10** by Warrant, **17** on site, and **1** Juvenile Arrests.

A breakdown of the offense type is below:

Robbery	0
Kidnapping/Abduction	0
Sexual Assaults/Offenses	0
Threatening/Intimidation	1
Assault/Aggravated Assault	2/0
Arson	0
Burglary	1
Larceny/Theft/False pretenses	4
MV Theft	0
Counterfeiting/Forgery	0
Impersonation/Identity Theft	2
Bad Checks	1
Credit Card Crimes	0
Criminal Mischief	4
Narcotics	5
Weapons	0
Pornography/Obscene Material	0
Disorderly Conduct	7
DUI	3
Trespass	4
All other Offenses (Crim & MV)	12
Total	46

Officers responded to **12** incidents of Domestic Violence, **15** Motor Vehicle Accidents which included private lots, **9** Alarm activations and **11** incidents involving a Mental Health Crisis.

Monthly Revenue Report:

\$5,663.05 in revenue was received, of that \$3172.50 was for “outside work” payments and the remaining balance of \$2490.55 was generated from Fingerprints (\$800), Records (\$10.55), Parking Tickets (\$270), Pistol Permits (\$210) and Vendor Permits (\$1200). Refer to the attached report.

Notables:

The second and final installment of the Stanton K-9 Foundation Grant was received. The first upfront award of \$32,000 was received in June of 2025. The \$32,00 was for startup costs, such as the purchase of the dog, assist with cruiser upfitting, a home kennel, handler equipment and to help offset the cost of dog food and veterinary bills over 3 years. The subsequent installment of the grant, \$18,800, was received last month after the successful completion of the K-9 training class. The award of \$18,800 was for training expenses in patrol tactics & narcotic detection (\$4500) and handler replacement overtime costs of. while the officer attended the 15 weeks of training (\$14,300). In total we have now received \$50,800 from the Stanton K-9 Foundation. Without this grant funding, the addition of a Patrol K-9 would have been an enormous expense incurred by the department and taxpayers.

On Friday, January 30,2026, the Police Department's transition to the State CLMRN 800mhz, radio system went live. As of that date, we completely switched over the new radio system, which included new Dispatch console digital channels, mobile radios for all police vehicles, portable radios for all police personnel and school safety officers. The PD was the first department in Putnam to complete the transition and go live on the system, as other Town departments are still in transition. A public thank you goes out to the town officials who included the Police department when they fully funded this project and with ARPA money. I would especially like to thank and acknowledge the efforts of the town's project lead, Putnam Emergency Management Asst. Director John Turner. John's expertise, dedication, and prior experience with the State Police were instrumental in the success of this project. His leadership ensured a seamless and timely transition, and it was a pleasure working with him throughout the process. A formal letter of thanks was sent to the Mayor's Office, Town Administrator Sistare, and the Board of Selectmen.

Respectfully submitted,



Christopher D. Ferace

Chief of Police

Putnam Fire Department

Town of Putnam Special Services District
189 Church St.
Putnam, CT 06260



Chief
C78 Bob Campbell, Jr
Ass't Chiefs
C178 Rick DiVincenzo
C278 Kerry Farrell
C378 Mike Viens

February 9 2026

To : Putnam Special Services District Authority
Subject : Fire Report for January 2026
From : Bob Campbell Fire Chief

We have 4 members that are enrolled in the Fire Fighter 1 class which starts Tuesday February 10th

We are in the process of replacing our gas and carbon monoxide meters. We have a company that has set up a trial of using their meters and all of the data goes on a dashboard in which we can keep the data if needed .

We had 13 members attend the monthly department training

We had 12 members attend the joint monthly training with East Putnam Fire and Putnam EMS

I want to thank the members of the department who stayed overnight at the station to fill a crew if needed for fire calls during the recent snow storm.

The department responded to 21 calls of service in January 2026 with a total of 106 man hours.

Respectfully

A handwritten signature in black ink that reads "Bob Campbell". The signature is written in a cursive, flowing style.

Bob Campbell
Putnam Fire Chief

PUTNAM FIRE DEPARTMENT

INCIDENT DATA SHEET					MONTH/ YEAR				TOTAL/MONTH <i>JANUARY</i>		TOTAL/ YEARLY	
CALL NO.	INCIDENT NO.	DATE	DAY	BOX NO.	50	63	54	CLR	TOTAL MH	NO MEN	LOCATION	DESCRIPTION
1	2600001	3-Jan	tues		7:56	8:02	8:18	8:18	22	6	207 Sabin #64	False Alarm
2	2600002	<i>6-Jan</i>	Wed		14:00	<i>14:09</i>	14:47	14:47	47	4	347 Kennedy	Gas Investigation
3	2600003	<i>7-Jan</i>	Thurs		17:32	<i>17:36</i>	18:00	18:00	28	12	58 Pomfret St	Car Fire
4	2600004	<i>7-Jan</i>	<i>T HUL</i>		19:29	<i>19:30</i>	19:38	19:38	9	13	325 Woodstock Ave.	Unerground Elec. Fire
5		<i>10-Jan</i>	Sat		9:00		11:00	11:00	2H	13	Sta. 78	Training
6		<i>13-Jan</i>	Tues		18:00			20:00	2H	10	Sta. 79	Training
7	2600005	<i>15-Jan</i>	Thurs		8:22	8:29	9:49	9:49	1H27	9	1 Park St	Gas Investigation
8	2600006	<i>18-Jan</i>	Sun		14:58	<i>15:02</i>	15:07	15:07	9	7	49 Battey St.	Boiler Issue
9	2600007	<i>19-Jan</i>	Mon		13:14	<i>13:16</i>	13:24	13:24	10	8	151 Laconia Ave	Wires down
10	2600008	<i>20-Jan</i>	Tues		12:42	<i>12:46</i>	12:58	12:58	16	8	36 Park St	Wires down
11	2600009	<i>20-Jan</i>	Tues		14:14	<i>14:18</i>	14:26	14:26	8	7	207 Sabin St.	False Alarm
12	26000010	<i>20-Jan</i>	Tues		19:57	<i>19:59</i>	20:22	20:22	23	6	15 School St.	M/A EMS Lift Assist
13	26000011	<i>22-Jan</i>	Thurs		3:42	<i>03:46</i>	4:21	4:21	39	4	351 Pomfret St.	False Alarm
14	26000012	<i>23-Jan</i>	Fri		22:05	<i>22:16</i>	22:35	22:35	30	2	376 Woodstock Ave.	M/A EMS Lift Assist
15	26000013	<i>24-Jan</i>	Sat		12:58	<i>13:05</i>	13:27	13:27	29	9	33 Mill St.	CO call
16	26000014	<i>24-Jan</i>	Sat		15:42	<i>15:49</i>	16:53	16:53	11	13	97 School St.	False Alarm
17	26000015	<i>27-Jan</i>	Tues		9:13	<i>09:21</i>	10:16	10:16	1H3	4	88 Perry St #283	CO call
18	26000016	<i>27-Jan</i>	Tues		10:42	<i>10:43</i>	11:50	11:50	8	7	Grove/Seward	MVA
19	26000017	<i>27-Jan</i>	Tues		18:43	<i>18:46</i>	19:09	19:09	22	8	419 School St	M/A EMS Lift Assist
20	26000018	<i>28-Jan</i>	Wed		12:48	<i>12:51</i>	13:08	13:08	20	7	128 Mechanic St	M/A E. Putnam
21	26000019	<i>28-Jan</i>	Wed		20:26	<i>20:30</i>	20:43	20:43	17	9	248 Providence St.	False Alarm
22	26000020	<i>31-Jan</i>	Sat		7:34	<i>07:37</i>	8:10	8:10	34	7	30 Front St.	Sprinkler sys. Issue
23	26000021	<i>31-Jan</i>	Sat		20:09	<i>20:11</i>	20:18	20:18	9	13	207 Sabin St	False Alarm

MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN	REMARKS
STRUCTURE	1	1.95	4
VEHICLE	1	6.53	3,18 21 Call
RESCUE			2 Trainings
MUTUAL AID	4	8.53	12,14,19,20 Total Man Hours: 106.91
UNINTENTIONAL			
INVESTAGATIONS	8	33.2	2,7,8,9,10,15,17,22
FALSE	5	11.7	1,13,16,21,23
MISC.	2	46	5,6