Putnam Special Services District

District Authority Special Meeting Minutes

Tuesday, October 13, 2026

The meeting was called to order at 7 PM by Chair Anne St. Onge. The meeting was held at Putnam. Fire Department meeting room following the regular monthly meeting.

The following was warned in Shopper's Guide, October 7, 2026 edition.

The citizens and eligible voters of the Putnam Special Services District are hereby notified and warned that a Special District Meeting of said District will be held at the Putnam Fire Department Meeting Room, 189 Church Street on the 13th of October 2026 immediately following the Putnam Special Services District Authority monthly meeting for the following purpose:

1. To choose a moderator.
2. To determine the wishes of those present and eligible to vote at the district meeting on the following resolution:

RESOLVED, that the Putnam Special Services District hereby authorizes the transfer of up to a total of $100,000 from the Fire & Police Department Building Reserve Funds Account for capital expenses related to the roof replacement project to be completed at 189 Church Street, Putnam Fire and Police Station.

District Authority,
Chair Anne St.Onge, Vice Chair Joseph Carvalho, Ross Johnson, Normand Perron, Brian Maynard

Attest: Stefanie Bellavance, District Clerk
September 24, 2026, Putnam, Connecticut

There were 12 attendees present, of which 10 were eligible voters of the district.

Member Ross Johnson made the motion to appoint Chair Anne St. Onge as the moderator. Vice Chair Joseph Carvalho second. Motion carried unanimously.

District Clerk read the resolution requiring action in item 2.

Chair Anne St.Onge opened the floor for public discussion regarding the proposed resolution.

Chair Anne St.Onge inquired why the resolution detailed "roof replacement" not "roof repair". Fire Chief Campbell responded that the project was considered a full replacement as the old roof would be overlayed with new materials.

Steven Sudal, at 104 Pomfret Street and 251 Providence Street, raised questions and offered suggestions regarding the project's construction. Vice Chair Joseph Carvalho and Chair Anne St. Onge explained that the project had been extensively reviewed and discussed at previous meetings. They clarified that the purpose of the Special Meeting was to approve the use of reserve funds specifically designated for the project.

Motion was made by Rick DiVincenzo to accept the proposed resolution. Second by Brian Maynard. A public hand-count vote was conducted. Motion carried unanimously.

Adjournment:
Rick DiVincenzo made the motion to adjourn the meeting at 7:05 PM. Second by Vice Chair Joseph Carvalho. Motion carried unanimously.

Respectfully Submitted,

Stefanie Bellavance
District Clerk

Putnam Special Services District

189 Church Street, Putnam, CT 06260

Resolution of Special District Meeting

RESOLVED, that the Putnam Special Services District hereby authorizes the transfer of up to a total of $100,000 from the Fire & Police Department Building Reserve Funds Account for capital expenses related to the roof replacement project to be completed at 189 Church Street, Putnam Fire and Police Station.

Dated this 13th day of October 2026 in Putnam, CT.

Anne St.Onge
Chair
Putnam Special Service District