

**PUTNAM SPECIAL SERVICES DISTRICT
DISTRICT AUTHORITY MEETING
TUESDAY, OCTOBER 14, 2025
6:00 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
- 5. PUBLIC PARTICIPATION**
- 6. PETITIONS & COMMUNICATIONS**
 - (A) REVENUE COLLECTOR'S REQUEST FOR TAX REFUNDS**
- 7. REPORTS OF DEPARTMENTS**
- 8. UNFINISHED BUSINESS:**
- 9. NEW BUSINESS:**

ANY AND ALL OTHER BUSINESS WHICH MAY LAWFULLY COME BEFORE SUCH MEETING

- 10. EXECUTIVE SESSION: PERSONNEL**
- 11. ADJOURNMENT**

**MEETING WILL BE HELD AT THE PUTNAM FIRE DEPARTMENT TRAINING ROOM
189 CHURCH STREET
PUTNAM, CT 06260**

District Authority Meeting

October 14, 2025

Meeting Called to Order at 6:00 P.M. by A/C Normand Perron

Members Present: A/C Normand Perron, A/VC Brian Maynard, A/M Michael Vassar, A/M Steven Gagnon

Members Absent: A/M Kathleen Hayes

Approval of Minutes: Motion – A/VC Brian Maynard, Second A/M Michael Vassar to approve minutes of the District Authority Meeting held on September 8, 2025. UV

Public Participation: None

Petitions & Communications: Revenue Collector's Request for Tax Refund:

To: Nissan Infiniti LT, LLC- PO Box 650214 Dallas, TX 75265- GL/10-24MV-Sold Vehicle- \$135.78
Marie Blain- 175 School Street Ste.A, Putnam, CT 06260-GL/10 24MV- Sold Vehicle- \$15.85,
GL/10-24MV- Donated Vehicle- \$15.85- GL/10-24MV Sold Vehicle- \$4.84
Total Amount - \$179.38

Motion to approve- A/C Normand Perron, Second A/M Steven Gagnon. UV

Reports of Departments:

Police Department: Police Chief Christopher Ferace gave the report.

Dispatch Center handled 1097 calls for service in September 2025, which includes Police & Fire.

Officers initiated investigations with 80 investigations with 48 criminal offenses reported. There was a result of 29 arrests: including 14 by warrant & 15 on site. Officers responded to 20 incidents of domestic violence, 19 motor vehicle accidents, which included private lots & 13 alarm activations.

The department received a total income of \$15,508.50, which included \$13,683.50 for outside work. The remaining balance of \$1,825.00 was generated from fingerprints (\$1,050), records (\$125), parking tickets (\$160), pistol permits (\$490).

September 10, 2025, Evening shift patrol officers initiated a larceny investigation involving a scam of \$85,000 reported by a local banking institution. This case is an open investigation, so no specific details are being provided.

September 25, 2025, The Putnam Police Department hosted a community program about hate crimes, presented by Michael Bloom, DESPP Hate Crimes Initiative Coordinator and members of the CT State Police Hate Crime Unit.

September 27, 2025, Detective Donna Brown gave a scam awareness presentation at the Putnam Baptist Church called "Alert+Aware=Safer." This event was open to the public.

Fire Department: Fire Chief Bob Campbell gave the report. The department responded to 25 calls in September 2025 with a total of 222-man hours.

Three members have resigned, and two prior members have returned to duty during the month of September.

Trees at the water tank/radio tower have been removed from obstruction the microwave line of sight, signal is now operating great.

There was a donation of \$750.00 received from Jewett City Savings Bank.

Mike & Nan Veins have retired from the department with a combined 68 years of service to the Putnam Fire Department. We thank them for their dedication.

Unfinished Business: None

New Business: None

Executive Session:

Motion made by A/M Steven Gagnon, Second by A/M Michael Vassar. UV to go into executive session inviting District Clerk, as well as Fire Chief Bob Campbell and three Assistant Fire Chiefs at 6:10 PM regarding personnel. No action was taken. The executive session proceeded by excusing Fire Chief Bob Campbell and three Assistant Fire Chiefs to invite Police Chief Chris Farace to discuss personnel. No action was taken. Executive session ended at 6:56 PM.

Motion to Adjourn: Motion- A/C Normand Perron, Second- A/M Steven Gagnon. UV at 7:01 PM

Respectfully Submitted,



Stefanie Bellavance

District Clerk