

Putnam Special Services District
District Authority Special Meeting Minutes
Monday, July 13, 2026

The meeting was called to order at 6:00 PM by Chair Anne St. Onge. Meeting was held at Putnam Municipal Complex.

The meeting began with The Pledge of Allegiance.

Roll Call:

Present: Chair Anne St. Onge, Vice Chair Joseph Carvalho, Member Ross Johnson, Member Norm Perron, and Member Brian Maynard.

Approval of Meeting Minutes:

Motion made by Vice Chair Joseph Carvalho to approve the June 8, 2026 Monthly Meeting Minutes. Second by Member Normand Perron. UV

Public Participation: None

Petitions & Communications:

Motion was made by Member Brian Maynard to approve the Revenue Collector's request for tax refunds totaling \$24.35. Second by Vice Chair Joseph Carvalho. UV

Ethan Giles

Reference: 2022 03 53030 \$ 24.35

Members signed provided Tax Warrant provided by the Tax Collector.

Chair Anne St. Onge signed previously agreed upon and finalized collective bargaining agreement between Special Services District and UPSEU/COPS dated July 1, 2026 through June 30, 2029.

Reports of Departments:

Fire Chief Bob Campbell gave the fire department report. Report is provided as attachment.

Police Chief Chris Ferace gave Police Department report. Report is provided as attachment.

Unfinished Business:

There was continued discussion regarding the roof replacement/repair at PSSD facility. Fire Chief Robert Campbell provided two quotes. Due to the significant differences in information provided, Vice Chair Joseph Carvalho recommended getting a third quote before moving forward. Chief Campbell said he will work to obtain a third quote. Motion made by Vice Chair Joseph Carvalho to table the discussion for the August meeting. Second by Member Ross Johnson. UV

The District Clerk provided an update on the insurance quotes received from VFIS and CIRMA. While the proposed plans could result in some premium cost savings, the high-deductible Workers' Compensation plan offered by CIRMA would place significant additional financial liability on the

district. VFIS did not provide a Workers' Compensation plan option. After reviewing the information presented, the district took no action on this matter.

New Business:

Eric Quinn of Cetera Wealth Partners presented proposal for 457b plan to the Board. No action was taken as another presentation is scheduled for September meeting.

Member Norm Perron made the recommendation to start a Building Committee. It was agreed that this item should be added to the August agenda.

Executive Session:

Member Ross Johnson made the motion to recess meeting to enter executive session at 7:12 PM to discuss Employee Benefits & Contracts. Second by Vice Chair Joseph Carvalho. UV. Executive Session began at 7:12 PM. Motion made to exit executive session at 7:20 PM by Member Ross Johnson. Second by Member Brian Maynard. UV

Motion made to accept Police Chief's contract effective September 13, 2026, through September 12, 2029, by Member Ross Johnson, Second by Member Brian Maynard. UV.

Member Ross Johnson made the motion to adjourn the meeting at 7:22 PM. Second by Member Brian Maynard. UV

Respectfully Submitted,

Stefanie Bellavance
District Clerk

Chief
C78 Bob Campbell, Jr
Ass't Chief's
C178 Rick DiVincenzo
C278 Kerry Farrell
C378 Scott Lefebvre

Putnam Fire Department

Town of Putnam Special Services District
189 Church St.
Putnam, CT 06260



July 13, 2026

To ; Putnam Special Services District Authority
Subject ; Fire Report For June 2026
From ; Bob Campbell Fire Chief

I would like to have a moment of silence for Retired Captain Jerry Beausoleil who passed away and served the Department for 25 years.

We promoted Shawn Bates to Lieutenant of the Ladder company.

We have preplanned and notified area mutual aid departments for assistance in case of structure fires in the West Putnam District while Pomfret Street will be shut down for construction.

The department hosted a certified UTV class with 12 members attending and 8 members from area departments.

On June 5th we had 5 members attend the Putnam schools Field day.

On June 27th members did a hydrant connection training with the Probation ,cadet and junior members.

Firefighter Alden Adams passed his FF1 class, two other members taking the class have to retake the test but successfully passed the practical portion.

The department responded to 23 calls of service in June 2026

Respectfully

A handwritten signature in black ink, appearing to read "Bob Campbell".

Bob Campbell Putnam Fire Chief

PUTNAM FIRE DEPARTMENT

INCIDENT DATA SHEET				MONTH/ YEAR JUNE					TOTAL/MONTH 27		TOTAL/ YEARLY 112
CALL NO.	INCIDENT NO.	DATE	DAY	50	63	54	CLR	TOTAL MH	NO MEN	LOCATION	DESCRIPTION
103	260091	6/2/26	TUES	9:03	9:11	9:31	9:31	28	8	182 Main St.	Odor Investigation
104		6/2/26	TUES	18:30			20:00	1H30	5	International Paper	Training
105	260092	6/3/26	WED	14:47	14:54	15:53	15:33	46	7	65 Ballou St.	Elevator Rescue
106		6/5/26	FRI	7:00			15:00	8H	5	PES	Field Day
107	260093	6/5/26	FRI	17:43	17:51	18:01	18:01	18	11	207 Sabin St. #6	Burnt Food
108	260094	6/6/26	SAT	1:40	1:49	1:54	1:54	14	3	18 Ballou St.	FALSE
109		6/6/26	SAT	14:22	14:27	14:29	14:29	7	10	426 Woodstock Ave.	Campfire
110	260096	6/6/26	SAT	16:56	16:59	17:16	17:16	20	10	68 Chapman St.	Outlet Issue
111	260097	6/8/26	MON	19:57	20:06	21:34	21:34	1H37	13	199 Providence St.	CO call/Faulty Stove
112	260098	6/11/26	THUR	16:01	16:09	16:21	16:21	20	12	85 Main/Front St side	Gas Investigation
113	260099	6/12/26	FRI	4:24	4:32	5:05	5:05	41	11	109 Farrows St.	MVA/Roll Over
114	260100	6/12/26	FRI	4:56	4:59	5:38	5:38	42	8	248 Providence St.	CO call/Faulty Stove
115	260101	6/13/26	SAT	1:35	1:49	1:58	1:58	23	5	39 Woodstock Ave.	Odor Investigation
116		6/13/26	SAT	10:00			12:00	2H	12	Station 79	UTV Class
117	260102	6/15/26	MON	7:57	8:08	8:48	8:48	51	10	136 Sabin St.	CO call
118	260103	6/15/26	MON	15:58	16:05	16:32	16:32	34	10	Pomfret St./Vachon	MVA/Fluid Leak
119	260104	6/18/26	THUR	6:02	6:29	6:36	6:36	34	7	281 Providence St.	Transformer Arching
120	260105	6/18/26	THUR	23:37	0:02	1:05	1:05	1H22	10	93 Woodstock Rd	MA/Muddy Brook
121	260106	6/20/26	SAT	10:53	10:59	11:08	11:08	15	12	10 Auburn St.	MA/PEMS Lift Asst.
122	260107	6/20/26	SAT	16:12	16:25	16:26	16:26	14	8	207 Sabin St. #5	Burnt Food
123	260108	6/22/26	MON	16:42	16:47	16:49	16:49	7	10	640 Pomfret St.	MA/Pomfret MVA
124	260109	6/24/26	WED	16:41	16:48	17:15	17:15	34	10	29 Attawaugan Cross.	MA/AFD Structure
125	260110	6/25/26	THUR	18:14	18:25	18:54	18:54	40	14	6 Hammond St	Stove Fire 2nd Floor
126	260111	6/25/26	THUR	18:52	19:12	21:11	21:11	1H7	14	110 Main St. Thomps.	MA/Structure Fire
127	260112	6/27/26	SAT	0:50	1:08	1:28	1:28	38	5	44 Maynard St. Apt#1	Faulty Detector

MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN HR.	REMARKS
STRUCTURE			
VEHICLE			
RESCUE			
MUTUAL AID			
UNINTENTIONAL			
INVESTAGATIONS			
FALSE			
MISC.			

PUTNAM FIRE DEPARTMENT

[illegible]

MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN HRS	REMARKS
STRUCTURE	1	9.33	23 Calls 4 Community outreach/Trainings Total Man Hours: 218.57
VEHICLE	2	12.1	
RESCUE	1	5.3	
MUTUAL AID	4	42.5	
UNINTENTIONAL			
INVESTAGATIONS	13	64.14	
FALSE		1.7	
MISC.	4	83.5	

PUTNAM POLICE DEPARTMENT
MONTHLY REPORT TO
THE PUTNAM SPECIAL SERVICES DISTRICT AUTHORITY
July 13, 2026

During the month of **June 2026**, the Putnam Emergency Dispatch Center handled **938** calls for service for Police & Fire.

Officers initiated **62** investigations with **50** criminal offenses reported. A total of **28** arrests were affected, including **4** by Warrant, **19** on site, and **5** Juvenile Arrests.

A breakdown of the offense type is below:

Robbery	1
Kidnapping/ Abduction-Restraint	0
Sexual Assaults/Offenses	1
Threatening/Intimidation/Harassment	4
Assault / Aggravated Assault	5 / 0
Arson	0
Burglary	0
Larceny/ Theft/ False pretenses	2
MV Theft	0
Counterfeiting/ Forgery	0
Impersonation/ Identity Theft	0
Bad Checks	0
Credit Card Crimes	0
Criminal Mischief	4
Narcotics	2
Weapons	0
Pornography/Obscene Material	0
Disorderly Conduct	12
DUI	3
Trespass	2
All other Offenses (Crim & MV)	14
Total	50

Officers responded to **7** incidents of Domestic Violence, **12** Motor Vehicle Accidents which included private lots, **11** Alarm activations and **5** incidents involving a Mental Health Crisis.

Monthly Revenue Report:

\$57,409.25 in revenue was received, of that \$55,459.75 was for “outside work” payments and the remaining balance of \$1,949.50 was generated from Fingerprints (\$1025), Records (\$74.50), Parking Tickets (\$90), Pistol Permits (\$210), and Vendors Permits (\$550). Refer to the attached report.

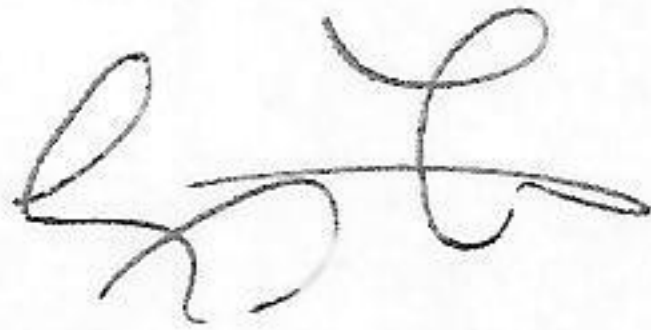
Notables:

Upon reviewing the end of fiscal year 25/26 budgets, there is a surplus in both Police and Dispatch budgets. It is too early to provide final figures however I believe it's fair to conservatively estimate a 3-5% surplus in the Police Budget and 8-10% surplus in the Dispatch Budget.

On June 18, 2026, Officer Kyle Maheu was honored as the Mayotte Veins Post 13 American Legion Putnam Police Officer of the Year at the annual Awards and Installation of Officers Dinner.

On June 30, 2026, I received a letter from Putnam High School (PHS) Principal Heather Taylor, expressing her gratitude for the partnership we share with PHS and at the same time praising Officer Kyle Maheu for his work as the School Resource Officer (See attached letter).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Ferace', with a stylized flourish at the end.

Christopher D. Ferace

Chief of Police

Date: 7/10/26

7/7/2026



PUTNAM HIGH SCHOOL

152 Woodstock Avenue

Putnam, CT 06260

Home of the Clippers!

June 30, 2026

Putnam Police Department
Attn: Chief of Police
189 Church St.
Putnam, CT 06260

Dear Members of the Putnam Police Department,

On behalf of Putnam High School, I want to express our gratitude for the dedicated service the Putnam Police Department provides to our School. Your commitment to the safety and wellbeing of our students, staff, and families does not go unnoticed, and it forms the foundation that allows learning to happen in a secure and supportive environment.

I want to extend particular thanks to School Resource Officer Kyle Maheu, who is a valued member of the Clipper family. Officer Maheu has built genuine relationships with our students through consistency, compassion, and a real investment in their success. Students trust him, which is rare and invaluable in a school setting.

We are deeply grateful for the partnership between Putnam High School and the Putnam Police Department, and for the example that Officer Maheu sets for our students every day. Thank you for all that you do for our school community.

With sincere appreciation,

Heather Taylor
Principal

Proud of our Past – Charting our Future

Principal
Heather Taylor

www.putnam.k12.ct.us
Ph: (860) 963-6905 Fax: (860) 963-6911

Assistant Principal
Suzanne Sansoucy