

**PUTNAM SPECIAL SERVICES DISTRICT
PUBLIC HEARING
APRIL 14, 2025**

The Public Hearing opened at 6:00 PM. There were 14 people present.

The Call of the Public Hearing was read by District Authority Chairman Normand Perron.

The District Authority of Putnam Special Services District will hold a Public Hearing at the Town of Putnam Municipal Complex, in Conference Room 201, 200 School Street, Putnam, CT on April 14, 2025, at 6:00 PM, in accordance with Chapter IX, Section 11 of the Putnam Town Charter.

Itemized estimates of the expenditures of the Putnam Special Services District for Fiscal Year 2025/2026 will be presented. All Legal Voters and Citizens qualified to Vote in the Putnam Special Services District shall be heard regarding any appropriation which they are desirous the District Authority should recommend or reject.

Dated at Putnam Connecticut this 3rd Day of April 2025.

Normand L Perron
District Authority Chairman

The proposed budget for Fiscal Year 2025/2026 is \$5,343,902.00, an increase of 2.23% over Fiscal Year 2024/2025. D/A Chairman Perron opened the public hearing to the public for comments & questions on the budget.

Question: Bob Sheldon from West Putnam to Fire Chief Campbell, if there would be any more upcoming big expenses for the fire department. Fire Chief Campbell, said no.

Question as to what the mill rate would be for fund proposed budget. Chairman Perron replied the amount to be raised by taxation is \$4,307,934.00. Using 97% of the grand list collection rate of 595,788,411, the proposed mill rate would be 7.45 Mills.

There being no further questions or comments, Chairman Perron closed the public hearing at 6:25 PM.

Respectfully Submitted,

Julie Quinn
Assistant District Clerk

District Authority Meeting

April 14, 2025

Meeting Called to Order at 6:40 P.M.

Members Present: A/C Normand Perron, A/VC Brian Maynard, A/M Kathleen Hayes, A/M Michael Vassar & A/M Steven Gagnon

Approval of Minutes: Motion – A/VC Brian Maynard, Second A/M Steven Gagnon to approve minutes of the District Authority Meeting held on March 10, 2025. UV

Public Participation: None

Petitions & Communications: Revenue Collector's Request for Tax Refund:

To: Amy B. Carpenter, Harrison St, Putnam – G/L10-23RE-Vehicle Sold - \$10.00

Geraldine R. Bernier, Charles St, Putnam-G/L10-23RE-Vehicle Sold - \$32.47

Honda Lease Trust, Alpharetta, GA-G/L10-RE-23RE-Out of Lease - \$119.60

Michael M. Vandi, PO Box 275, Thompson-G/L10-23RE-Refund Interest - \$16.12

Total Amount - \$178.19

Motion-A/M Michael Vassar, Second A/M Kathleen Hayes. UV

Reports of Departments:

Fire Department: Fire Chief Bob Campbell gave the report. The department responded to 24 calls in March 2025 with a total of 226 man hours.

Hartwell Gauthier resigned from the department as of March 1, 2025.

The electrician for the generator replacement is supposed to start working to get it completed this week.

4 trucks had their preventative maintenance & federal inspections done & all passed with just a few minor repairs.

The members of the department are working on the 150th Anniversary Celebration. The dinner will be held at the Putnam Elks on July 26, 2025.

They had 7 members take an Incident Command class in East Putnam.

They had 11 members attend a class given by Chief Ferace on tactical training during school shootings & other situations.

The Town of Putnam approved the town wide burning ordinance brought forth by the Fire Marshal & the fire department would like to know if the town's new ordinance overrides the Special Services District open burn ordinance. A/C Norm Perron said, our open burn ordinance will still stay in place.

Police Department: Police Chief Christopher Ferace gave the report.

Dispatch Center handled 1061 calls for service in March 2025.

Officers initiated investigations with 58 criminal offenses reported. A total of 22 arrests were affected, including 10 by warrant, 10 on site & 2 juvenile arrests. Officers responded to incidents of domestic violence, 21 motor vehicle accidents, which include private lots & 14 alarm activations.

The department received a total income of \$13,884.50, which included \$12,788.00 for outside work.

The new Nexgen CAD/RMS system has been “live” for over a month. With the new system there are some learning curves & so growing pains, but we are progressing gradually.

We have tentatively been awarded a \$32,000.00 grant from the Stanton Foundation to re-establish the Patrol K-9 Program. The primary & secondary training class is scheduled to start in August & run for 15 weeks. After completion of the training class, we are eligible for an up to additional \$19,000.00. Once the chief has selected the handler, the Stanton Foundation also has to approve the handler before the financial award is issued.

5 Flock License Plate Raders will strategically be installed on the most traveled arteries in & out of SSD Putnam. In addition, the Mayor & Town Administrator approved to place a real time PTZ Public Safety Camera on the Band Stand in Rotary Park & at the Municipal parking lot overlooking the intersection of Kennedy Drive & Pomfret Street. Funding came from a state grant of \$35,000.00 over 2 years (\$70,000.00 total) from DESPP Violent Crime Grant. The grant will fully fund the program for 3 years.

The Police department sponsored training funded by the State of CT Region 4 DEMHS with the Putnam Fire Department & Putnam Fire Marshall Office. 8 hours total with 15 members. The training provided them with Stop the Bleed medical training & certifications, along with Rescue Task Response to a Criminal Mass Casualty Incident. The Putnam Fire Department personnel was very enthusiastic about the training & the chief’s compliments to Chief Campbell & his department for their efforts & professionalism.

Unfinished Business: None

New Business: Final Recommendation of FY 25/26 Budget to Annual District Meeting: Motion-A/VC Brian Maynard, Second- A/M Michael Vassar to recommend Fiscal Year 2025/2026 Budget in the total amount of \$5,343,902.00 to the Annual District Meeting that will be held on 05/06/2025 at 7:30 PM at the Putnam Middle School Auditorium, 35 Wicker Street, Putnam, CT. UV

Executive Session : Called at 7:03 PM to discuss personnel. Out of executive session at 7:21 PM. No action was taken.

Motion to Adjourn: Motion- A/VC Brian Maynard, Second-A/M Steven Gagnon. UV at 7:22 P.M.

Respectfully Submitted,

Julie Quinn
Assistant District Clerk

**PUTNAM SPECIAL SERVICES DISTRICT
DISTRICT AUTHORITY MEETING
MONDAY APRIL 14, 2025
IMMEDIATELY FOLLOWING THE PUBLIC HEARING**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
- 5. PUBLIC PARTICIPATION**
- 6. PETITIONS & COMMUNICATIONS**
 - (A) REVENUE COLLECTOR'S REQUEST FOR TAX REFUNDS**
- 7. REPORTS OF DEPARTMENTS**
- 8. UNFINISHED BUSINESS:**
 - NEW BUSINESS:**
 - (A) FINAL RECOMMENDATION OF FY25/26 BUDGET TO ANNUAL DISTRICT MEETING**

ANY AND ALL OTHER BUSINESS WHICH MAY LAWFULLY COME BEFORE SUCH MEETING
- 9. ADJOURNMENT**

**MEETING WILL BE HELD AT THE PUTNAM MUNICIPAL COMPLEX
CONFERENCE ROOM #201
200 SCHOOL STREET
PUTNAM CT 06260**

