

Putnam Special Services District

District Authority Meeting

Monday April 13, 2026

Meeting called to Order at 6:22 PM by Chair Anne St. Onge. Meeting was held at Putnam Municipal Complex following the Public Hearing.

Roll Call:

Present: Chair Anne St. Onge, Vice Chair Joseph Carvalho, Member Normand Perron, Member Ross Johnson.
Present via Teams: Member Steven Gagnon

Approval of Minutes:

Motion made by Vice Chair Joseph Carvalho, to approve minutes of the Regular Meeting held on March 9th and the Special District Authority Meeting held on March 30, 2026 with note to add explanation of use of the \$50,000 from General Fund as an offset to mill rate. Second by Member Ross Johnson. UV

Public Participation: None

Petitions & Communications:

Revenue Collector's Request for Tax Refunds totaling \$1,149.70.

23 Ballou LLC, Reference: 2024 01 0000030 \$1,106.14

Meghan Berger, Reference: 2024 04 81771 \$ 9.91

Meghan Berger , Reference: 2024 04 80637 \$ 33.65

Motion to approve refund by Member Normand Perron, Second by Member Ross Johnson. UV

Reports of Departments:

Fire Chief Bob Campbell gave the fire department report. Report is provided as attachment.

Police Chief Chris Ferace gave Police Department report. Report is provided as attachment.

Unfinished Business:

District Clerk provided a detail of costs associated with acquiring email accounts for board members. Vice Chair Joseph Carvalho had questions about extent of domain use. District Clerk was further investigating the domain service and costs associated with. This item was tabled as Unfinished Business at May 11 meeting. All agreed.

The Employee Retirement Stipend was further discussed along with reading of proposed resolution prepared by the District Clerk and Chief Ferace. Member Ross Johnson made the motion to accept the policy and resolution. Vice Chair Joseph Carvalho seconded the motion. UV.

New Business:

Melissa Alden, Town of Putnam Tax Collector, reviewed the tax suspense list to board members with opportunity for board members to ask questions. Motion made by Member Ross Johnson to approve the Tax Suspense List, Second by Member Norm Perron. UV. List was signed by Chair Anne St. Onge and provided to Tax Collector.

Al Chubbuck, of Michaud Law Group, gave presentation about the SAM Beneficial Account Program to the board members with opportunity for questions. Vice Chair Joseph Carvalho suggested that this item be tabled as Unfinished Business at the May 11 meeting. All agreed.

Vice Chair Joseph Carvalho made a motion to recommend FY 2026/2027 Budget in the total of \$5,720,069 to the Annual District Meeting that will be held on May 5th, 2026 at 7:30 PM at the Putnam Middle School Auditorium, 35 Wicker Street, Putnam, CT. Member Ross Johnson seconded the motion. UV.

Executive Sessions:

Personnel Item with Chief Ferace. Motion made by Vice Chair Joseph Carvalho to recess and enter executive session at 7:31 PM, Seconded by Member Ross Johnson. Invited was Chief Ferace and District Clerk. Vice Chair Joseph Carvalho made a motion to exit executive session at 7:39 PM. Second by Member Ross Johnson. UV

Adjournment:

Motion made by Vice Chair Joseph Carvalho to adjourn meeting at 7:40 PM. Second by Member Norm Perron. UV

Respectfully Submitted,

Stefanie Bellavance
District Clerk

Chief
C78 Bob Campbell, Jr
Ass't Chiefs
C178 Rick DiVincenzo
C278 Kerry Farrell
C378 Scott Lefebvre

Putnam Fire Department

Town of Putnam Special Services District
189 Church St.
Putnam, CT 06260



April 13, 2026

To : Putnam Special Services District Authority
Subject : Fire report for March 2026
From : Bob Campbell Fire Chief

Update on the 4 members taking Fire Fighter 1 , all have successfully passed their Hazmat test which is one of the harder sections.

We had 8 members attend a low angle rescue training with East Putnam Fire Department

We had 5 members assist with the town Fire and Ice event.

On March 10 the department was dispatched mutual aid to the town of Pomfret for a car accident with entrapment. Our crew arrived on scene and found out from the State Police that EMS already confirmed a fatal accident . Newly promoted Lieutenant Mike Cimeracoli was the only officer on the scene at the time , Pomfret Chief showed up approximately 30 minutes after the call. The ME was called and our crew stood by to extricate . Chief Sheldon called me to express his gratitude to the crew for doing a great job under disheartening circumstances. I called the Quiet Corner Peer group the next day to sit and process what had happened because most of the crew were newer and it was their first fatal. I commend each and every one of them for doing a great job.

I have paperwork for replacement of the roof on the Fire and Police station. I will sit down with Stephanie to get everything legal to put out to bid .

The department responded to 22 calls for service in March 2026 for a total of 163 man hours

Sincerely,


Bob Campbell Fire Chief

PUTNAM FIRE DEPARTMENT

INCIDENT DATA SHEET					MONTH/ YEAR 2026					TOTAL/MONTH March		TOTAL/ YEARLY
CALL NO.	INCIDENT NO.	DATE	DAY	BOX NO.	50	63	54	CLR	TOTAL MH	NO MEN	LOCATION	DESCRIPTION
38	260033	2-Mar	Mon		10:11	10:16	10:45	10:45	35	4	349 Kennedy Dr	Gas leak Nothing FND
39	260034	4-Mar	Wed		15:14				0		Canceled	Canceled
40	260035	5-Mar	Thur		6:42		6:55	6:55	13	1	127 Wilkinson	Odor Call-Skunk
41	260036		Tues		7:45		8:32	8:33	48	7	27 Pleasant St. #5	Smell of Rotten Eggs
42	260037		Tues		16:38		16:53	16:53		11	391 Pomfret St	False
43	260038		Tues		14:29		14:41	14:41	12	1	163 Providence St	False
44	260039		Tues		14:57		15:36	15:36	39	1	River Rd	Low wires
45	260040		Thurs		8:03		8:19	8:19	16	8	Inn at Woodstock Hill	Car Fire
46	260041		Fri		18:09		19:02	19:02	53	13	23 Sunnyside Ave	Gas Investigation
47	260042		Sat		12:35		12:39	12:39	14	10	75 Rail Road Ave	False
48	260043		Mon		22:54		23:12	23:12	18	6	72 Church St PSA	False
49	260044		Mon		19:33		19:45	19:45	12	9	328 Church/Smith St	Wires Arching
50	260045		Tues		2:13		3:14	3:14	1H1	7	20 Chase St	Tree on House
51	260046		Tues		1:20		4:17	4:17	2H53	6	Allen Rd/44	M/A MVA(Fatal)
52	260047		Fri		14:32		15:26	15:26	54	7	182 Main St	Odor Investigation
53	260048		Fri		14:48		14:58	15:13	25	8	44 Maynard St	Odor Investigation
54	260049		Tues		15:57		16:11	16:14	17	12	78 Perry St #193	Burnt Food
55			Tues		18:00			20:00	2H	8	Station 79	Training
56	260050		Mon	23	2:31		2:52	2:52	21	6	65 Ballou St	False
57	260051		Tues		18:12		18:57	18:57	55	13	21 Franklin St	M/A EMS
58	260052		Wed		8:12		8:51	8:51	49	7	309 Church St	Gas Investigation
59	260053		Sat		20:27		20:35	20:35	8	10	72 Church St PSA	Burnt Food
60			Sat		10:00			21:00	11H	5	Downtown	Fire and Ice Detail
61	260054		Mon		11:38		11:55	11:55	17	5	Putnam EMS	False
62	260055		Tues		21:53		22:07	22:13	20	8	89/91 Powhatten St	Buning Debris in CF

MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN	REMARKS
STRUCTURE	1	2.67	
VEHICLE			22 Calls
RESCUE			1 Training
MUTUAL AID	3	17.3	45,51,57
UNINTENTIONAL			1 Detail
INVESTAGATIONS	10	44.5	38,39,40,41,44,46,49,50,52,53,58
FALSE	8	27.5	42,43,47,48,54,56,59,61
MISC.	2	71	55,60
			Total MH=163.36

PUTNAM POLICE DEPARTMENT
MONTHLY REPORT TO
THE PUTNAM SPECIAL SERVICES DISTRICT AUTHORITY
April 13, 2026

During the month of **March 2026**, the Putnam Emergency Dispatch Center handled **881** calls for service for Police & Fire.

Officers initiated **72** investigations with **61** criminal offenses reported. A total of **24** arrests were affected, including **9** by Warrant, **13** on site, and **2** Juvenile Arrests.

A breakdown of the offense type is below:

Robbery	0
Kidnapping/Abduction-Restraint	1
Sexual Assaults/Offenses	1
Threatening/Intimidation/Harassment	5
Assault / Aggravated Assault	4 / 0
Arson	0
Burglary	1
Larceny/Theft/False pretenses	11
MV Theft	0
Counterfeiting/Forgery	0
Impersonation/Identity Theft	1
Bad Checks	0
Credit Card Crimes	0
Criminal Mischief	3
Narcotics	5
Weapons	0
Pornography/Obscene Material	0
Disorderly Conduct	7
DUI	3
Trespass	2
All other Offenses (Crim & MV)	17
Total	61

Officers responded to **9** incidents of Domestic Violence, **20** Motor Vehicle Accidents which included private lots, **5** Alarm activations and **4** incidents involving a Mental Health Crisis.

Monthly Revenue Report:

\$8,511.25 in revenue was received, of that \$6,555.25 was for “outside work” payments and the remaining balance of \$1,956 was generated from Fingerprints (\$1,070), Records (\$136), Parking Tickets (\$420), Vendor Permits (\$50) and Pistol Permits (\$280). Refer to the attached report.

Notables:

Mutual Aid.

On March 22, 2026, we sent one (1) Putnam officer was sent to Groton Town Police Department to assist with traffic and polices services for their annual Mystic St. Patrick's Day Parade.

School Threat Incidents

On March 27 and March 31, 2026, respectively just prior to the school day beginning, the Putnam School System received an online threat through a compromised Putnam Middle School student email account. The first message was a bomb threat, and the subsequent message included a photo of an assault rifle and other items, accompanied by a brief statement. Working closely with Putnam School System personnel, we determined that the threat was not credible. In both cases, no Putnam students were involved, schools remained in session, and the threat did not originate locally. All indications were the threats came from outside of the country. These investigations are being reviewed in connection with a series of similar school-related threats recently reported in the region. During both investigations the department was in contact with our local, state, and federal law enforcement partners.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'C. Ferace', with a stylized flourish at the end.

Christopher D. Ferace

Chief of Police

