

Putnam Special Services District

District Authority Meeting

Monday, June 8, 2026

The meeting was called to order at 6:00 PM by Chair Anne St. Onge. Meeting was held at Putnam Municipal Complex.

The meeting began with The Pledge of Allegiance.

Roll Call:

Present: Chair Anne St. Onge, Vice Chair Joseph Carvalho, Member Normand Perron, Member Ross Johnson, Member Brian Maynard

Approval of Meeting Minutes:

Motion made by Member Ross Johnson to approve the Monthly Meeting Minutes held May 11, 2026. Second by Member Normand Perron. UV with abstention by Member Brian Maynard.

Motion made by Member Ross Johnson to approve the Special Meeting Minutes held on June 1, 2026. Second by Vice Chair Joseph Carvalho. UV

Public Participation: None

Petitions & Communications:

Motion was made by Member Normand Perron to approve the Revenue Collector's request for tax refunds totaling \$836.64. Second by Member Ross Johnson. UV

Pennymac Loan Services LLC
Reference: 2024 01 2539 \$ 836.64

Reports of Departments:

Fire Chief Bob Campbell gave the Fire department report. Report is provided as attachment. Police Captain Justin Lussier presented Police Department report prepared by Chief Ferace. Report is provided as attachment.

Unfinished Business:

There was continued discussion on the roof replacement/repair at the PSSD facility. Chief Campbell updated the board that further inspection revealed that the roof seams and vents may require resealing with no full replacement of roof at this time. Chief Campbell requested this item be tabled to July 13th meeting to allow more time to obtain quotes.

New Business:

Randy Makles and Mike Lineham of Watermark Capital Management presented proposal for 457b plan to the Board. The Board tabled this item as other presentations are scheduled.

Chief Campbell presented the VFIS Insurance option to the Board. Members discussed the implications of separating the Fire Department from the current CIRMA policy. Following discussion, the Board agreed that additional review and discussion are needed. The matter was tabled until the July 13th meeting.

Vice Chair Joseph Carvalho presented a draft resolution affirming the district's authority to fill Board vacancies. Chair Anne St. Onge opened the floor for discussion, and Board members expressed support for the resolution. Member Norm Perron made a motion to approve the resolution as presented. Second by Member Brian Maynard. UV

Executive Session:

Member Ross Johnson made the motion to enter executive session at 6:52 PM to discuss Employee Benefits & Contracts. Second by Member Brian Maynard. UV

Motion made to exit executive session at 7:12 PM by Member Brian Maynard. Second by Member Ross Johnson. UV.

Upon exiting the executive session, a motion was made by Member Brian Maynard to approve the Tentative Agreement between Putnam Police Department, Special Services District and UPSEU/COPS dated July 1, 2026 to June 30, 2029 as presented. Second by Member Ross Johnson. UV

Vice Chair Joseph Carvalho made the motion to adjourn the meeting at 7:14 PM. Second by Normand Perron. UV

Respectfully Submitted,

Stefanie Bellavance
District Clerk

Putnam Fire Department

Town of Putnam Special Services District
189 Church St.
Putnam, CT 06260



Chief
C78 Bob Campbell, Jr
Ass't Chiefs
C178 Rick DiVincenzo
C278 Kerry Farrell
C378 Scott Lefebvre

June 8, 2026

To: Special Services District Authority
Subject: Fire Report for May 2026
From: Bob Campbell Fire Chief

Captain Collin Delsanto resigned from the department May 8th 2026
We accepted Kyle Adams into the department on May 10 2026 on a 6 month probation period.

A Thank You letter was sent to Win Waste on behalf of the fire Department for the \$5000.00 donation towards our purchase of Tanker178.

The department is revising the SOG for Cadets and Junior members. We have at this time 5 young men who come down on Saturdays to work and do some training with other members. They are very interested about learning what is needed to become a firefighter and help with cleaning trucks and any other task needed to be done. We give a parent or Guardian a packet on the regulations of what they can do and can't do. They are also given a consent form to be signed. Cadet members are ages 15 and 15 and the Junior members are 16 and 17.

I have received a quote from World Insurance Associates LLC . The coverage in the policy covers the FireStation and all equipment including apparatus . The policy through CIRMA has not been updated for replacement cost of the apparatus ,such as CIRMA replacement value for a Pumper truck is \$197,000.00 and the replacement value in the new quote would cover \$800,000.00. The replacement of the ladder truck for CIRMA is \$553,000.00 and the new quote covers replacement at \$1,500,000.00 . It covers All volunteers for any injury sustained in doing their job. So it covers property, portable equipment, auto, general liability, management liability and excess liability.

Last month I presented discussion on roof replacement. Former board member Steve Gagnon said he would look at the roof to check the condition. He and I went on the roof to inspect and he stated to him we could get a few more years out of it with some repairs. He mention going over the seams and around the roof vents with a products to reseal all seams and patches. I contacted Commercial roofing to get an opinion of if the roof should be repaired or replaced due to the fact I am not a roofer to give a answer. The gentleman said he would call and set up a time to come look at it. I have called him twice but he hasn't returned any calls. I contacted another company but haven't heard back from them either. I contacted the Roofing Store out of Plainfield and we have an appointment for Thursday. The Roofing Store has done some repairs prior for us.

Chief
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Putnam Fire Department

Town of Putnam Special Services District
189 Church St.
Putnam, CT 06260



June 8, 2026

To: Special Services District Authority
Subject: Fire Report for May 2026
From: Bob Campbell Fire Chief

We had 5 members attend a training with East Putnam and Putnam EMS.

We had 9 members attend a department training.

We had 17 members involved with cleaning the apparatus and attending the Memorial Day Parade.

The department responded to 15 calls of service in May 2026 with a total of 106 man hours

Respectfully

A handwritten signature in black ink, appearing to read "Bob Campbell".

Bob Campbell Fire Chief

Putnam Fire Department

Chief
C78 Bob Campbell, Jr
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Town of Putnam Special Services District
189 Church St.
Putnam, CT 06260



May 15, 2026

On behalf of the Putnam Fire Department ,and Putnam Special Services District,
We would like to Thank You for \$5000.00 check towards our Tanker truck .It has come in very
good use for us and also surrounding towns for water supply. We Thank you for your continued
support of the Putnam Fire Department and the safety of the citizens.

Respectfully

A handwritten signature in black ink that reads 'Bob Campbell'.

Bob Campbell Putnam Fire Chief

PUTNAM FIRE DEPARTMENT

[illegible]

MONTHLY INCIDENT TOTALS

TYPE	TOTAL	MAN HR	REMARKS
STRUCTURE			15 Calls for Service 3 training/Detail
VEHICLE	1	8.17	86 Total MH:106.61
RESCUE			
MUTUAL AID	1	4.2	87
UNINTENTIONAL			
INVESTAGATIONS	6	48.47	85,91,94,97,100,102
FALSE	5	10.97	88,90,95,99,101
	5	35	89,92,93,96,98

PUTNAM POLICE DEPARTMENT
MONTHLY REPORT TO
THE PUTNAM SPECIAL SERVICES DISTRICT AUTHORITY
June 8, 2026

During the month of **May 2026**, the Putnam Emergency Dispatch Center handled **768** calls for service for Police & Fire.

Officers initiated **94** investigations with **43** criminal offenses reported. A total of **21** arrests were affected, including **7** by Warrant, **10** on site, and **4** Juvenile Arrests.

A breakdown of the offense type is below:

Robbery	0
Kidnapping/ Abduction-Restraint	0
Sexual Assaults/Offenses	2
Threatening/Intimidation/Harassment	2
Assault / Aggravated Assault	3 / 0
Arson	0
Burglary	0
Larceny/ Theft/ False pretenses	3
MV Theft	1
Counterfeiting/ Forgery	0
Impersonation/ Identity Theft	1
Bad Checks	0
Credit Card Crimes	0
Criminal Mischief	6
Narcotics	2
Weapons	0
Pornography/Obscene Material	0
Disorderly Conduct	5
DUI	6
Trespass	0
All other Offenses (Crim & MV)	12
Total	43

Officers responded to **18** incidents of Domestic Violence, **13** Motor Vehicle Accidents which included private lots, **7** Alarm activations and **6** incidents involving a Mental Health Crisis.

Monthly Revenue Report:

\$41,688.50 in revenue was received, of that \$40,539 was for “outside work” payments and the remaining balance of was generated from Fingerprints (\$625), Records (\$9.50), Parking Tickets (\$55), Pistol Permits (\$210) and Other (\$250). Refer to the attached report.

Notables:

Mutual Aid Mutual Aid. On May 20, 2026, Putnam Police sent four (4) officers to Southeastern CT to assist with the security and protection details for the visit of President Donald Trump who was the commencement speaker at the US Coast Guard Academy Graduation. Two (2) officers were assigned to the Groton Town Police Department to assist with traffic control, and two (2) officers were assigned to the New London Police Department for protection at the active protest and counter-protest site during President Trump's visit.

New Duty Pistols: Training and transition to the new 9mm Duty Pistols was completed and our Police Officers are now carrying a 9mm pistol with a superior sighting system. It should be noted on average that the qualification scores improved with the new pistols and optics system comparable to the former pistol with only iron sights.

Flock ALPR update - Grove Street. Flock has rescheduled the removal and relocation date to this Thursday, June 11, 2026, for the Grove Street ALPR installed at the Veterans Monument. It is being moved to the intersection of Arthur Street and Grove Street. According to Flock the original date of May 19, 2026, was delayed due to the regional technician leaving the company.

2026 American Legion Officer of the Year Award. Officer Kyle Maheu has been chosen as the 2026, American Legion Mayotte-Viens Post 13 Police Officer of the Year. He will be honored at the annual Installation of Officers and Awards Program on June 18, 2026 at 6pm the Putnam Elks Lodge. Officer Maheu is a 17-year veteran of the Putnam Police Department and currently serves as the School Resource Officer assigned to the Putnam Public School System. He has held this role since the start of the 2022 school year. On a daily basis, Officer Maheu demonstrates exceptional dedication to the school community. He actively engages with students as a positive role model, collaborates closely with faculty and staff to maintain a safe and secure environment, and oversees the School Safety Officers.

Respectfully submitted,

Christopher D. Ferace
Chief of Police